

BY-LAWS GREEN & GOLD SPEECH AND DEBATE BOOSTER CLUB, INC.

ARTICLE I

1.1 Name. The name of this corporation is Green & Gold Speech and Debate Booster Club, Inc. ("Corporation").

ARTICLE II

2.1 Purposes. The Corporation is organized exclusively for educational and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("Code"). The purpose or purposes for which the Corporation is organized are:

- a. To provide students with a forum in which they can enhance their education through productive, competitive speech and debate experiences;
- b. To maintain, strengthen, and perpetuate the speech and debate program at Nova High School;
- c. To provide opportunities that challenge and prepare our students to be College and Career Ready;
- d. To solicit and disburse funds to be used to support the above purposes.
- e. The corporation shall not directly, or indirectly, participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office; or devote a substantial part of its activities to attempting to influence legislation by propaganda or otherwise.
- f. No part of the net earnings of the corporation shall inure to the benefit of, or be distributed to its members, officers, or other individuals except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the set forth above.
- g. Upon dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to one or more nonprofit funds, foundations or organizations which have established their tax exempt status under Section 501(c)(3) of the Internal Service Revenue Code.

ARTICLE III

3.1 Principal Office. The principal office of the Corporation shall be located in Davie, Broward County, Florida.

3.2 Registered Office and Registered Agent. The Corporation shall have and contiguously maintain in the State of Florida a registered agent whose office is identical with such registered office, as required by the state of Florida. The registered office may be, but need not be identical with the principal office of the Corporation, and the address of the registered office may be changed from time to time by the Board of Directors.

ARTICLE IV

4.1 Administration. The Purposes of the Corporation shall be carried out through committees and projects designed to support the Debate Program at Nova High School. The Corporation shall not seek to direct the administrative activities of the school or to control its policies or programs.

4.2 Non-Commercial. The Corporation shall be non-commercial, non-sectarian and nonpartisan. No commercial enterprise or any candidates shall be endorsed by it. The name of the Corporation or its officers in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose other than the regular work of the Corporation.

ARTICLE V

5.1 Membership. The Corporation will have no members. The Corporation may, nevertheless, use the term "Members" or "Membership" to designate those persons having such privileges and status as the Board of Directors may determine. Such "Members" and "Membership" shall have no legal or equitable rights in the Corporation.

- a. Membership without regard to race, color, creed or national origin, shall be made available to any individual who supports the mission of the Corporation.
- b. The Corporation shall conduct an annual enrollment of members of the booster club, as well as, allowing persons to become members at any time.
- c. The Nova High School Principal (or Principal's designee) and the team coaches shall be non-voting, non-due paying, ex-officio members of the corporation.
- d. The amount of the annual dues shall be set by the incoming Officers and presented to the first general booster club meeting of the school year.
- e. The members shall have the right and responsibility to attend meetings and events sponsored by the corporation and serve on committees. Voting members shall have the right to be nominated and elected to office, vote for the officers, review and approve the annual budget, and approve amendments to these bylaws.

f. The membership year shall be from July 1 through June 30.

ARTICLE VI

6.1 General Powers. The affairs of the Corporation shall be managed by its Board of Directors.

6.2 Number and Qualifications. The Board of Directors shall consist of the individuals who hold the offices of President, 1st Vice President, Vice President of Fundraising, Treasurer Recording Secretary and Communications Secretary of the Corporation elected by the general membership. Membership in the Board of Directors shall be held for a term of one year or until their successors are installed. The initial Members of the Board of Directors are as follows:

NAME and ADDRESS

Patricia White 6441 NW 52 Court, Lauderhill, FL 33319

Diana Alacron 1481NW 99 Ave., Plantation, FL 33322

Cherish Smith 641 NW 71 Ave., Plantation, FL 33317

Vanessa Goldstein 3431 N. Park Rd., Hollywood, FL. 33021

Alison Siegel 7370 NW 35 Court, Lauderhill, FL 33319

Cheryl Bakos 927 S 13 Ave, Hollywood, FL 33019

6.3 Duties. The duties of the Board of Directors shall be to transact necessary business, including but not limited to, the adoption of an annual budget, the establishment of criteria for voting membership, and the rights and responsibilities thereof, and the setting of policy for the Club.

6.4 Quorum. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors; but if less than a majority of the directors are present at the meeting, a majority of the Directors present may adjourn the meeting and re-schedule it's resumption without further formal notice, after making reasonable effort to notify all members of the Board.

6.5 Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these by-laws.

6.6 Resolutions. No resolutions may be adopted except by the Board of Directors.

6.7 Informal Action by Directors. Any action required by law to be taken at a meeting of the Board of Directors, or any action which may be taken at a meeting of the Board of Directors, may be taken without a meeting if a consent in writing setting forth the action so taken shall be signed by all of the directors.

ARTICLE VII OFFICERS

7.1 Officers. The Officers of the Corporation shall be a President, 1st Vice President, Vice President of Fundraising, Recording Secretary, Communications Secretary and Treasurer. Officers shall take office at the first regular meeting and serve for a term of one year or until

their successors are installed.

7.2 Designation of Officers. The Officers of the Corporation shall be elected annually in May via elections described in Article X. Each officer shall hold office until his successor shall have been duly elected and shall have been qualified, or until his death, or until he shall resign or shall have been removed in the manner hereinafter provided.

7.3 Vacancies. Vacancies occurring during the term of office shall be filled for the unexpired term by a person elected by a majority vote of the remaining members of the Board of Directors.

7.4 President. The President shall be the principal executive officer of the Corporation and shall in general supervise and control all of the business and affairs of the Corporation. He or she shall preside at all meetings of the Corporation, the Board of Directors, and shall be *ex officio* member of all committees. He or she may sign, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, any contracts or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-laws or by statute to some other officer or agent of the Corporation; and in general he or she shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

7.5 1st Vice President. In the absence of the President or in the event of his or her inability or refusal to act, the 1st Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President.

7.6 Vice President of Fundraising. In the absence of either the President or the 1st Vice President, or in the event of their inability or refusal to act, the Vice President of Fundraising shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice President of Fundraising shall be the chairperson of the Fundraising Committee.

7.7 Treasurer. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Corporation; deposit all such moneys in the name of the Corporation in such banks, trust companies, or other depositories as shall be selected in accordance with these By-laws; and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors. The Treasurer shall present a statement of account at every meeting of the Corporation and at other times when requested by the Board of Directors. The Treasurer's books shall be subject to audit quarterly and annually by a committee of three members appointed by the President. The Treasurer's books shall be closed by end of the fiscal year. The Treasurer shall file all necessary State and Federal tax returns for the year.

7.8 Recording Secretary. The Recording Secretary shall keep the minutes of the meetings of the members of the Board of Directors in one or more books provided for that purpose; give all notices in accordance with the provisions of these By-laws or as required by law; be

custodian of the corporate records; and, in general, perform all duties incident to the office of Recording Secretary and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

7.9 Communications Secretary. The Communications Secretary shall prepare written communication as directed by the organization; keep a register of the address of each member which shall be furnished to the Communications Secretary by each member; and, in general, perform all duties incident to the office of Communications Secretary and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors. The Communications Secretary shall be the chairperson of the Communications Committee.

7.10 Term. Officers shall serve a one-year, and no more than two consecutive terms, in the same office.

ARTICLE VIII STANDING COMMITTEES

8.1 Standing Committees. There shall be the following standing committees: Auditing, Banquet, Communication, Fundraising, Judging, Membership, Nominating, Titan Invitational, Travel, Volunteer, and such other committees as the President and/or Director of Green & Gold Speech and Debate Booster Club, Inc. shall deem necessary.

8.2 Audit Committee. The Auditing Committee shall consist of 3 members, other than officers, one of whom shall audit the financial records and minutes of the organization within 90 days after the end of each calendar quarter during the school year, and within 90 days after the end of the fiscal year. Audit reports are to be submitted to the club's president within 90 days after the end of each calendar quarter.

8.3 Banquet Committee. The Banquet Committee shall be responsible for organizing the year end activities, including the banquet and awards.

8.4 Communication Committee. The Communication Committee shall be responsible to collect information from this organization's other committees and share vital information with members via newsletter, electronic newsletter, website and social media sites.

8.5 Fundraising Committee. The Fundraising Committee shall be responsible for developing and promoting fundraising events for the booster club. Fundraising ideas are submitted, discussed and approved through this committee.

8.6 Judging Committee. The Judging Committee shall be responsible for securing, scheduling and training judges for local and national tournaments compliant with Broward County School District volunteer guidelines.

8.7 Membership Committee. The Membership Committee shall be responsible for conducting the annual membership drive beginning in July and tracking membership dues during the course of the booster club's fiscal year.

8.8 Nominating Committee. The Nominating Committee shall meet and present a slate of officers and members-at-large of the Executive

8.9 Titan Invitational Committee. The Titan Invitational Committee shall be responsible for planning and execution of a successful invitational tournament. Areas to be considered include: Judging, Runners, Tab Room, Meals, Check In/Registration, Room Set Up.

8.10 Travel Committee. The Travel Committee shall be responsible for locating and securing the most affordable means of travel for the team competition. All travel arrangements must be approved by the school's coaches prior to finalizing any trip.

8.11 Volunteer Committee. The Volunteer Committee shall be responsible for logging the service hours of registered volunteers. They will be responsible for corresponding with parent/guardian volunteers and acting as a liaison between the coaches and the parent/guardian volunteers.

ARTICLE IX MEETINGS

9.1 Regular Meeting. There shall be a minimum of five (5) regular meetings (September, April, May and 2 others) of this organization during the school year with at least ten (10) days notice.

9.2 Special Meeting. Special meetings may be called by the Debate Booster President. Notice of the date, time, place and business to be transacted shall be given by the secretary to the members at least five (5) days in advance. Only that business for which notice has been given shall be transacted.

9.3 Quorum. A Quorum shall consist of a minimum of 10 voting members, including at least two (2) elected Board of Directors members being present at a meeting of the general membership. In the absence of a quorum, the membership may not take action. In that event, any matter brought before the membership at a meeting at which a quorum is not present shall be discussed and decided by the Board of Directors.

ARTICLE X ELECTIONS

10.1 Nominating Committee Appointment. In April, the president shall appoint a Nominating Committee composed of at least 3 members (always an uneven number). The president shall appoint a chair pro term, who shall call the committee's first meeting. The committee shall elect its own chair.

10.2 Nominations. The nominating committee shall nominate one person for each office to be filled and report its nominees at the election meeting, at which time additional nominations may be made from the floor. Only those persons that have consented to serve if elected shall be nominated for, or elected to, such office.

10.3 Officer Placement. Officers are to be elected at the regular May meeting. They shall take office at the beginning of the new fiscal year (July 1).

10.4 Majority Vote. A majority vote of the members present shall constitute an election.

**ARTICLE XI
CONTRACTS, CHECKS, DEPOSITS AND FUNDS**

11.1 Budget. The Board of Directors shall present to the membership at the first regular meeting of the membership, a budget of anticipated revenue and expenses for the year. This budget shall be used to guide the activities of the corporation during the year, including serving as approval for anticipated expenditures.

11.2 Contracts. The Board of Directors may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these By-laws, to enter into contract or execute and deliver any instrument in name of and on behalf of the Corporation. Such authority may be general or confined to specific instances. All expenditures must be approved by the Board of Directors before they are made.

11.3 Loans. Loans shall not be made by the corporation to its officers or members.

11.4 Checks and Drafts. All Checks, drafts, or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as provided in these By-laws or as from time to time determined by the Board of Directors. All checks shall be signed by two of the corporation's Board of Directors, made payable to a payor that is other than one of the signers of said check.

11.5 Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

11.6 Gifts. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Corporation.

11.7 Reimbursement. Officers and Committee members shall serve without compensation with the exception that expenses incurred in the furtherance of the corporation's business are allowed to be reimbursed with documentation in accordance with the corporation's financial policies.

**ARTICLE XII
MISCELLANEOUS**

12.1 Books and Records. The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors, and committees having any of the authority of the Board of Directors, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the Corporation may be inspected by any member or his or her agent or attorney for any proper purpose at any reasonable time.

12.2 Fiscal Year. The fiscal year of the Corporation shall begin on the first day of July and end

on the last day in June.

**ARTICLE XIII
AMENDMENTS**

13.1 Amendments. These By-laws may be amended at any regular meeting of the Board of Directors by a two-thirds vote of the members present and voting, following notices of the proposed amendment at a previous regular or special meeting of the Board of Directors.

**ARTICLE XIV
RULES OF ORDER**

14.1 Rules of Order. Except as provided in these By-laws, the rules contained in Roberts Rules of Order Newly Revised shall govern the Corporation operation.

Adopted

IN WITNESS WHEREOF, we have hereunto set our hands this day and year shown below.

Dated: 8/25/15



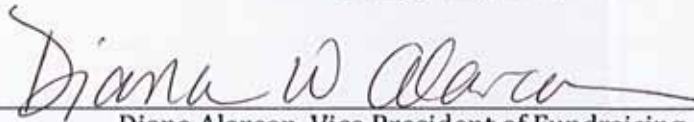
Patricia White, President

Dated: 8/25/15



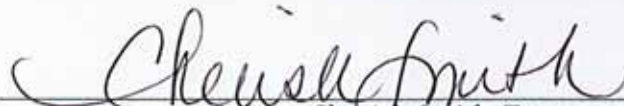
Vanessa Goldstein, 1st Vice President

Dated: 8/25/2015



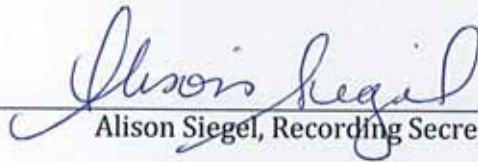
Diana Alarcon, Vice President of Fundraising

Dated: 8/25/2015



Cherish Smith, Treasurer

Dated: 8/25/15



Alison Siegel, Recording Secretary

Dated: 8/25/2015



Cheryl Bakos, Communications Secretary